



A robust set of skills for facilitating meetings, training, etc.

Flawless Facilitation Workshop Description

Overview

As organizations turn to more participative styles of management, facilitating the activities of small groups becomes a critical set of skills. Because of its flexible structure, this workshop can be tailored to meet the needs of trainers, meeting facilitators or internal consultants. *Flawless Facilitation* enables participants to hone their skills and experiment with new behaviors in a supportive environment.

Objectives

Upon completion of this workshop participants will be able to:

- Understand the role and demonstrate the competencies required of a group facilitator.
- Identify interpersonal styles.
- Utilize analysis tools in facilitation.
- Demonstrate effective communication and coaching skills.
- Practice effective presentation and meeting management skills.
- Demonstrate methods to analyze and handle conflict.

Learning Methods and Delivery

Flawless Facilitation utilizes the latest in adult learning methodology including, role play, simulation of on-the-job experiences and assessment tools.

Flawless Facilitation can be delivered by our facilitators or certified client facilitators.

Target Audience

Trainers, meeting facilitators or internal consultants

Learning Time

8 to 16 hours

Class Size

Typical class size 12 to 20



30700 Telegraph Road, Suite 4566
Bingham Farms, MI 48025
Phone 248.258.0026 Toll Free 866.313.6740
Fax 248.258.0343

www.prismlls.com